



**Customer Service Representative**  
**Various Calgary Branches**  
**Part Time**  
**Scheduling flexibility Monday to Saturday required**

To apply, please email your resume to [jane.stclair@bmo.com](mailto:jane.stclair@bmo.com)

You can also apply via this link:

[https://bmo.taleo.net/careersection/privcareer\\_jobdescription/jobdetail.ftl?job=1800011191&lang=en\\_GB](https://bmo.taleo.net/careersection/privcareer_jobdescription/jobdetail.ftl?job=1800011191&lang=en_GB)

You have a passion for helping others. As a Customer Service Representative, you will support customer requests related to banking services including handling transactions and supporting customers who walk into the branch.

By proactively identifying customer needs and initiating referrals to appropriate team members, you will contribute to the results and the overall experience delivered in the branch. You will look for ways to contribute to the ongoing improvement of the overall branch customer experience.

What we're looking for:

- Passionate commitment to helping our customers
- Basic knowledge of specialized sales and business banking solutions to refer to specialists
- A focus on delivering a personal experience to customers
- Resourceful self-starter with courage and confidence to approach customers
- Readiness to collaborate and work in different capacities as part of a team
- Strong interpersonal skills, including the ability to build rapport and connections with customers
- An aptitude for listening, solving problems, and responding flexibly and creatively to new challenges

We're here to help our customers, our community and our colleagues. As a member of our branch team, we'll support you with the tools and resources you need to reach new milestones, as you help our customers reach theirs. From in-depth training and coaching, to manager support and networking-building opportunities, we'll help you gain valuable experience, broaden your skillset and achieve your goals.

We're here to help

As a member of the BMO team you are valued, respected and heard, and you have more ways to grow and make an impact. We strive to help you make an impact from day one – for yourself and our customers. We'll support you with the tools and resources you need to reach new milestones, as you help our customers reach theirs. From in-depth training and coaching, to manager support and networking-building opportunities, we'll help you gain valuable experience, and broaden your skillset.

**To find out more visit us at [bmocareers.com](http://bmocareers.com).**

BMO is committed to an inclusive, equitable and accessible workplace. By learning from each other's differences, we gain strength through our people and our perspectives. Accommodations are available on request for candidates taking part in all aspects of the selection process.