



Blood Tribe Department of Health Inc.



Employment Opportunity

TITLE: Indian Residential School Community Engagement

Reporting to: Director of Kainai Wellness Center

Posting Open Date: August 15, 2018

SUMMARY:

This front-line position involves working directly with people who were/are affected by the Indian Residential School System in ways that are equitable and inclusive, requiring skills and approaches that reflect a strong social inclusion perspective. We are looking for experienced community engagement workers to support community-based projects.

RESPONSIBILITIES:

- Meet with and engage residents, service providers and institutional stakeholders living and working in the community
- Provide leadership on projects through budget and work plan monitoring, and coordinating the involvement of colleagues and other stakeholders;
- Mobilize and organize people around issues affecting their communities and provide support and assistance to community groups;
- Participate in the development and implementation of strategies to communicate and engage effectively with communities traditionally excluded from decision making.
- Work with community groups to co-ordinate activities and projects with representatives of a wide variety of community, non-profit associations and government agencies;
- Organize and attend meetings, compile notes and follow through on action items;
- Provide written and oral reports to stakeholders and colleagues;
- Promote effective and timely communication on all levels of the organization, by providing information internally and externally to assist and enable organizational operations and effective service to connecting groups;
- Participate in the selection and development of new projects as part of the Public Interest team.
- Other duties as required by the Director of Kainai Wellness Center.

QUALIFICATIONS/ASSETS:

- A social science degree is preferred
- Knowledge in Blackfoot traditions and language
- An understanding of Indian Residential School historical and culture analysis
- Practical experience working directly with community members, groups, and organizations on community issues
- Familiarity with health and community services
- Effective oral and written communication skills, including the ability to communicate effectively with communities
- Strong interpersonal and group communication skills, experience in facilitation is an asset.
- Good judgment in interpersonal relations and complex group dynamics
- Strong organizational skills with the ability to prioritize, schedule and perform complex tasks with minimum supervision
- Able to work effectively in a fast-paced, dynamic environment
- Resourceful problem-solver who takes initiative
- Working knowledge of standard office applications such as Word, Outlook, Excel and Explorer.

Deadline for Application: August 29, 2018

Please forward a Letter of Application, Resume, Drivers Abstract, Current Criminal Record Check, and Three (3) updated references to:

Blood Tribe Department of Health Inc.
c/o: Kara Russell - Human Resources
P.O. Box 229
STANDOFF, AB T0L 1Y0
Phone: 737-8408
FAX: 403-737-3985
Email: hr.assistant@btdh.ca

Incomplete application will not be accepted.