



## Employment Opportunity

### - ACCOUNT MANAGER -

**Date Required:** Immediately  
**Salary:** \$44,500.00 - \$55,000.00  
**Deadline:** February 16, 2018  
**Location of Position:** Calgary, ALBERTA

As an **ACCOUNT MANAGER**, you will utilize your one to three years' experience with a bank, credit union or other financial institution to assume responsibility of your own credit portfolio including collection and administration of credit files; other duties may include, but are not limited to, staff supervision, audit functions, reporting systems and account reconciliation.

#### THE SUCCESSFUL CANDIDATE:

- Has three to five year's experience in commercial or retail lending;
- Has excellent communication skills; is able to effectively build value-added business relationships through initiating and implementing business development discussions promoting business partnerships;
- Identifies client needs; is able to effectively and efficiently manage own portfolio;
- Is highly motivated, able to meet the demands of the position servicing a well-focused market, working with a high-degree of accuracy;
- Will develop and maintain a thorough working knowledge of all company products and services, ensuring PHT profile is elevated within the community and service area.

#### QUALIFICATIONS:

- Degree or Post-Secondary education in related area, or;
- Minimum one to three years experience in commercial lending or related banking and credit training;
- Experience with Microsoft Word and Excel mandatory;
- Strong communication skill to effectively build and maintain business relationships.

**COMPENSATION:** competitive salary based on necessary skills, qualifications and experience, plus our "No-Cost" comprehensive employee health benefit package and incentive programs.

**TO APPLY, SUBMIT COVER LETTER AND RESUME MARKED  
"PERSONAL & CONFIDENTIAL" WITH REFERENCE ID: "ACCMGR-CAL" TO:**

Peace Hills Trust Company  
Human Resources Department  
10<sup>th</sup> Floor, 10011-109 Street  
Edmonton, AB T5J 3S8  
Phone: 780.421.1606 Facsimile: 780.426.6568  
Email: [Human.Resources@peacehills.com](mailto:Human.Resources@peacehills.com)

*We appreciate the interest of all applicants however only those selected for consideration will be contacted.*