

Kinder Morgan Canada is seeking a Municipal Permit Specialist for the Trans Mountain Pipeline Expansion Project (TMEP). In operation since 1953, the Trans Mountain Pipeline spans 1,150 kilometers from Edmonton, Alberta to Burnaby, British Columbia with a capacity of the 300,000 barrels per day. Kinder Morgan Canada recently affirmed the Final Investment Decision and announced its plans to proceed with its proposed expansion of the existing Trans Mountain Pipeline system. TMEP is approximately a \$7.4B project to increase the capacity of the Trans Mountain Pipeline System by completing the twinning of the existing pipeline.

The Municipal Permit Specialist will join a fast-paced team that manages planning, acquisition, management and compliance implementation of Municipal permits and authorizations, approvals, permit amendments for pipelines, facilities, roads and other use sites in British Columbia and Alberta.

The Trans Mountain Expansion Project (TMEP) traverses many local government jurisdictions across Alberta and British Columbia. Working with a multi-disciplinary team under the leadership of the Lead, Permitting (Director level), the position will work with these local government agencies to confirm compliance requirements for Trans Mountain and its contractors. The positions will provide strong project management for the efficient, accurate and timely acquisition of local government and other required authorizations, facilitate amendment to existing permits and support work to ensure compliance. The positions will be located in Calgary or Burnaby. Some travel within Alberta and BC will be required.

The ideal candidate will have significant experience in the area of provincial and municipal authorizations across a range of all Alberta and BC regulatory agencies with a focus on municipal government and bylaws in BC. Experience with NEB regulated projects would be an asset. Candidates must be able to demonstrate a thorough understanding of permit and authorization triggers and work effectively across disciplines (Environment, Engineering, Project Management and Controls, Legal, Aboriginal Engagement, Survey, Construction Contractors,) and with teams in different locations.

Position responsibilities:

- Working with a multi-disciplinary team including stakeholder engagement, engineering, project managers, and regulatory specialists engage with local governments to confirm compliance requirements and obtain requisite permits.
- Maintain a list of compliance requirements and status for each agency.
- Manage preparation and submission of applications through to approval, all in accordance with requirements of the project schedule.
- Work collaboratively with other permit team members to ensure all permit deliverables are being met.
- Work with project disciplines to gather and prepare all necessary information for application submission.
- Raise issues to the Lead, Permitting, receive direction and follow-through to ensure progress continues.

- Work with Indigenous communities throughout Alberta and BC specific to permitting, where required.
- Participate in other assigned project work, as needed, commensurate with critical deadlines and high demands.

Position Requirements:

- 15 years of related experience, preferably within a major energy project and/or construction environment.
- Degree in Environmental or Applied Science or Environmental Studies and/or Business is preferred or an equivalent combination of experience and education.
- Adaptable and able to attend to multiple complex tasks across a range of Project disciplines and with a range of team members inside the organization and with parties external to the project.
- Demonstrated understanding of regulatory legislation, the principles of authorization triggers and regulatory application requirements.
- Experience with local government regulatory requirements applicable to pipelines and associated facilities.
- Demonstrated excellent communication skills and ability to problem solve to achieve agreement and maintain accountability for achieving deliverables.
- Experience with project management systems and tools for personal and project use to track and report progress across multiple formats.
- Familiarity working with information required to develop Permit application content (e.g., shapefiles, databases, Excel files and pivot tables).
- Experience with working with “Sharepoint” workflow process is an asset.
- Ability to effectively interface with technical and field staff on the major general contractor teams.
- Ability to engage and build proactive, efficient and professional relationships with provincial and local government regulatory agencies.

As an equal opportunity employer, Kinder Morgan Canada actively encourages applications from traditionally underrepresented groups, including women, Aboriginal Peoples, members of visible minorities and persons with disabilities.