



Four Directions Foster Parent Association of Calgary

Four Directions Foster Parent Association of Calgary is seeking part time and full time drivers (case-aides) to join our team. This position requires time management skills, the ability to work with children, youth and families and sensitivity to the Indigenous population.

The *primary* duties of the position are as follows:

- Provide supported visits between children or youth and biological or extended family members.
- Ensure safety of families at all times.
- Prepare contact notes or a case synopsis for all supported visits.
- Safe transport of children of all ages to school, appointments, family visits etc.
- Attending Court on behalf of Calgary and Area Child and Family Services Authority as a witness.

Case-Aide (driver) qualifications:

- Diploma or undergraduate degree in the human service field or be a certified child and youth care worker or two years of related experience in the human service field.
- Valid Class 5 Alberta Operator's License,
- Applicants **MUST** have a reliable vehicle,
- \$2,000,000 Auto Liability Insurance,
- Current Drivers Abstract
- Current Criminal Record Check & Child Intervention Record Check
- First Aid Training
- Suicide Awareness Training
- Must be culturally sensitive to Indigenous traditions and values.
- Must be able to compile and submit reports and travel expenses.
- Maturity, good judgment, dependability, accuracy and attention to detail.
- Flexibility and a good team player.

Closing Date April 5th, 2018. Please **FAX** a copy of your resume, CWIS check, criminal records check (vulnerable sector) and three letters of reference to Corinne Roth at (403) 204-2357 No phone calls please. Only the applicants considered for interviews will be contacted.

