



## **Tour Guide Supervisor**

Banff, AB

Salary \$21.50 to \$23.00 / Hour for 35.00 to 44.00 Hours / Week

Permanent, Full time

Employment conditions: On call, Overtime, Early morning, Morning, Day, Evening, Shift, Weekend, Night

Must speak, read and write English well

**Education** – Minimum Secondary (high) school graduation certificate

**Experience** - 1 year to less than 2 years

Ability to Supervise 5-10 people, Staff in various areas of responsibility

### **Work Conditions and Physical Capabilities:**

Work under pressure, Standing for extended periods, Fast-paced environment, Attention to detail, Large workload, Overtime required, Tight deadlines

**Work Location Information** - Remote location, Rural area

### **Personal Suitability:**

Organized, Team player, Interpersonal awareness, Judgement, Initiative, Accurate, Flexibility, Dependability, Effective interpersonal skills, Excellent written communication, Excellent oral communication, Client focus

**Additional Skills** - Perform same duties as workers supervised

**Area of Specialization** - Animal training, Large animals

**Guide Specializations** - Trail riding (horse back)

**Level of Expertise** - Maintenance and repair

### **Specific Skills:**

Co-ordinate, assign and review work, Ensure smooth operation of computer systems, equipment and machinery, and arrange for maintenance and repair work, Establish work schedules and procedures and co-ordinate activities with other work units or departments, Requisition materials and supplies, Hire and train staff in job duties, safety procedures and company policies, Resolve work-related problems and prepare and submit progress and other reports

First Aid Certified

### **How to apply:**

By email: [hrhorseback@gmail.com](mailto:hrhorseback@gmail.com)

Online: <http://www.horseback.com>

By mail: 132 Banff Ave Banff, AB T1L 1C1