



P.O.Box 60
Standoff, Alberta
T0L 1Y0

**BLOOD TRIBE ADMINISTRATION
JOB POSTING**

POSITION TITLE: Security Guards (2)
DEPARTMENT: Blood Tribe Real Estate
STATUS: Permanent/Part-Time (2 Weekend Shifts – 12 hours)

POSTING OPEN DATE: MAY 25, 2018

POSTING CLOSE DATE: JUNE 8, 2018

GENERAL DESCRIPTION:

Under the supervision of the General Building Manager the security guard is responsible for security services of the Blood Tribe Administration. The incumbent will be responsible for keeping a record of all persons entering and leaving the building after business hours and documents this activity. The Security Guard is responsible for operations of the D.C.S. Security System and the key-system for the building which includes keeping a record of all personnel and their key/door numbers.

NECESSARY TRAINING AND EXPERIENCE:

- The ideal candidate must be willing to do shift work and must have a Security Officer Training Certificate from a recognized post secondary program and have three years related experience.
- Must have a valid First Aid and CPR Certificate
- The Successful candidate will be required to provide references and evidence of Police Security Clearance.
- Must have a valid class 5 drivers license

If you are interested in this opportunity, please submit a cover letter, resume, and copies of your credentials to:

Blood Tribe Administration Human Resources
P.O. Box 60
Standoff AB, T0L 1Y0
Attention: Marlene Blood
OR APPLY ONLINE @ www.bloodtribehr.com
DEADLINE: JUNE 8, 2018

Late and/or incomplete applications will not be accepted. Only those candidates selected for an interview will be contacted. For more information, please contact Marlene Blood @ (403) 737-8219.