



# Blood Tribe Department of Health Inc.

## Employment Opportunity

**TITLE:** Client Case Coordinator (Safe Withdrawal Management Site)

**DEPARTMENT:** Kainai Wellness Center

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**Reporting to:** Director of Kainai Wellness Center

### Summary:

The Client Case Coordinator will be responsible to complete the first initial assessment with an individual who is seeking assistance with substance overdose, substance abuse and mental health. He or she will be responsible to provide referrals to appropriate service providers/programs, for clients on issues related to: addictive patterns of behavior; concurrent disorders; and other mental health, behavioral and emotional concerns such as abuse, violence, grief and loss when these are connected to Addictions or the impact of Addictions within the family and intergenerational. The Coordinator will be responsible to use a case management approach, consulting with representatives, as needed, from a number of supporting agencies within the BTDH organization and those who can provide traditional cultural teachings.

### Requirements:

- Completion of a diploma or degree program in Addictions Counseling and Case Management
- Minimum 2 years' experience in Addictions counseling and case management.
- Certified Alcohol & Drug Case Manager (I.C.A.D.C.) from the Addictions Intervention Association, the Canadian Certifying Body for Addictions Case Managers, preferred.
- Computer literacy skills and the ability to work processing packages and e-mail systems.

**Salary Range:** As per the BTDH Salary Grid.

**Deadline for Application:** Open until a suitable candidate is found.

Please forward a Letter of Application, Resume, Drivers Abstract, Current Criminal Record Check, and Three (3) updated references to:

**Blood Tribe Department of Health Inc.**

**c/o: Human Resources**

**P.O. Box 229**

**STANDOFF, AB T0L 1Y0**

**Phone: 737-8408**

**FAX: 403-737-3985**

**Email: [hr.manager@btdh.ca](mailto:hr.manager@btdh.ca)**

**Incomplete application will not be accepted.**